

**School of Business& Economics**

**Department of Accounting and Finance**

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| **Course Name:**  | **Introduction to Financial Management** |
| **Course Code** **& Section No:** | **FIN 254 Section – 6 & 18** |
| **Semester:** | **SUMMER 2021** |

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| Instructor & Department Information  |
| 1. **Instructor Name:**
 | **Sheikh Mohammad Rabby (Rby)** |
| 1. **Office Room:**
 | NAC 975 |
| 1. **Office Hours:**
 | ST (Sunday-Tuesday) 01.00pm to 03.00pm MW (Monday-Wednesday) 09.15am to 11.15am |
| 1. **Office Phone:**
 | +880 2 55668200 |
| 1. **Email Address:**
 | sheikh.rabby@northsouth.edu |
| 1. **Department:**
 | Accounting and Finance |
| 1. **Links:**
 | **North South University Website:**http://www.northsouth.edu**School of Business Website:**http://www.northsouth.edu/academic/sob/**Course Website:**http://rbynsu.weebly.com/ |

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| Course & Section Information  |
| **Class Time & Location** | Sec 6: MW 11.20 AM – 12.50 PM (NAC990)Sec 18: ST 09.40 AM – 11.20 AM (NAC621) |
| **Course Prerequisite(s)** | ACT 201 |
| **Course Credit Hours** | 3:0 |
| **Course Description** | This course surveys the basic concepts and tools of Financial Management. Special emphasis is given on integration of the concepts of Financial Management into a total systems approach to financial decision making. |
| **Course Objectives** | The course is designed to orient students with fundamentals of finance and the current tools & techniques of financial management. |
| **Student Learning Outcomes** | Upon the successful completion of this course, a student will be able to analyze financial statements, measure risk & return, apply the techniques of financial mathematics i.e. time value of money in capital budgeting decisions, evaluate capital investment proposals and apply process of valuation to debt & equity securities. |

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| Learning Resources And Textbook(s)  |

**Text Book(s)**

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| **Author**  | **Title**  | **Edition & Year** | **Publisher** | **ISBN** |
| Lawrence J. Gitman& C.J. Zutter | Principles of Managerial Finance | 14th Edition | Prentice Hall(An imprint of Pearson) | 13:978-0-13-6119463/10:0-13-611946-8 |

**Others (Reference Books, CD ROMS, DVDs, e-Library, Internet, Articles, …)**

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| ***Resource Type*** | ***Description***  | ***Type*** | ***Comments*** |
| InternetArticles | Business news and informationDiscuss issues pertaining to investment theories | Market and investment news and analysisAcademic and Trade articles | Seeing investment practices and understanding market movementsGet a sense of investment theory perspectives |

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| Teaching Strategy (Online, classroom, blended, self-directed through CD, web-based courses and DVD) |

The class will be conducted through various activities including presentation of concepts and situations, discussion and exchanges of ideas, student initiative and active involvement, cases reflecting real world context, and project. Students are expected to actively involve and to take initiative for their own learning experience.

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| Assessment Strategy and Grading Scheme (Physical Classes) |
| **Grading tool** | **%** |
| Quiz (Best 3 out of 4) | 10 |
| Midterm# 1 | 20 |
| Midterm# 2 | 25 |
| Final Exam | 25 |
| Term Paper | 15 |
| Attendance | 5 |

Please Refer to NSU Student Handbook, Section: “Grading Policy”

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| Assessment Strategy and Grading Scheme (Online Classes)Quiz – 20% (Best 3 will be counted)Midterm/Assignment#1 - 30%Final/Assignment#2 - 30%Project - 15%Attendance - 5%**Total - 100%** |

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| Classroom Rules of Conduct |
| 1. You may use your **laptops** in the class for class related work. Do not use your laptop for non-class related work or in any manner that will be distracting to other students or the instructor.
2. Use of **cell phones** in class is not permitted. Cell phones must be switched off or kept silent.
3. Students have to bring scientific calculators and other stationery to every class. Most importantly,students will not be allowed to share anything during the quizzes/exams. Mobile phone cannot be used as an alternative to calculator under any circumstance.
4. Students must bring the book in every class.
5. Students are advised to frequently refer to the **Student Handbook of North South University** on the following link:
6. **Academic Integrity Policy:**

School of Business does not tolerate academic dishonesty by its students. At minimum, students must not be involved in cheating, copyright infringement, submitting the same work in multiple courses, significant collaboration with other individuals outside of sanctioned group activities, and fabrications.Students are advised that violations of the Student Integrity Code will be treated seriously, with special attention given to repeated offences. Please Refer to NSU Student Handbook, Sections: “Disciplinary Actions” and “Procedures and Guidelines”. |
| **Late Assignment Policy**  |  |
| Promptness is a highly valued attribute in the workplace. Employees are expected to plan ahead to meet deadlines. Managers reprimand or terminate employees who are repeatedly late in submitting assignments. In this course, submitting assignments late will be penalized. For **each day late**, **10 percent** will be deducted from the value of the assignment. |
| **Group ProjectS Policy**  |  |
| Each group (between 3-5 students) will submit a final report consisting of approximately 3000 words (hard copy and electronic copy). Each team will also present the project for10 to 15 minutes. More details about the structure, components, time and criteria for assessment of the project will be announced during the semester.  |
| Exams & Make Up Policy |
| In order to complete the course, students must submit all the required assignments and sit for the exams. Make-up exams are not given unless there is a major circumstance preventing the student from sitting in the exam (official material evidence is required). The timing of the make-up is to be fixed with the instructor of the course if granted. Cell phones are **prohibited** in exam sessions. Students must bring valid North South University identification card with them on the day of the exam. |

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| Attendance Policy |
| Students are required and expected to attend all classes and participate in class discussions. North South University mandates to fail students who are absent 25% or more from their classes, even if such absences are excusable. Please Refer to NSU Student Handbook, Section: “Study Principles and Policies” |
| Communication Policy |
| All communications should take place using the instructor’s email. Announcements in the instructor’s website will override any statement made here or in any other handouts. It is the student’s responsibility to be aware of any announcements made via website. |
| Appropriate Use Policy |
| All members of the North South University community must use electronic communications in a responsible manner. The University may restrict the use of its computers and network systems for electronic communications subject to violations of university policies/codes or local laws or national laws. Also, the university reserves the right to limit access to its networks through university-owned or other computers, and to remove or limit access to material posted on university-owned computers. |

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| Students With Special Needs |
| North South Universitywill provide educational opportunities that ensure fair, appropriate and reasonable accommodation to students who have disabilities/special needs that may affect their ability to participate in course activities or meet course requirements. Students with disabilities are encouraged to contact their instructorsto ensure that their needs are met. The University through its Special Need section will exert all efforts to accommodate special needs. Please Refer to NSU Student Handbook, Section: “Special Needs Services”  |

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| Students Support and Learning Resources |
| 1. SOB-Learning Center:
2. The University Student Learning Support Center (SLSC): These centers provideacademic support services to students at NSU. The SLSC is a supportive environment where students can seek assistance with academic coursework, writing assignments, transitioning to college academic life, and other academic issues. SLSC programs include: Peer Tutoring, the Writing Lab, Writing Workshops, and Academic Success Workshops. Students may also seek confidential academic counseling from the professional staff at the Center.

Please Refer to NSU Student Handbook, Section: “Student Leaning Support Center” |
| Students Complaints Policy |
| Students at North South University have the right to pursue complaints related to faculty, staff, and other students.  The nature of the complaints may be either academic or non-academic.  For more information about the policy and processes related to this policy, you may refer to the students’ handbook.  |

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| Course Contents &Schedule |  |

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| **Week** | **Topic** | **Chapter** |
| 1st week | The Role of Managerial Finance  | Chapter 1 |
| 2nd week | The Financial Market Environment | Chapter 2 |
| 3rd week | Financial Statements &Ratio Analysis (Project) | Chapter 3 |
| 4th week | Cash Flow and Financial Planning&Review Class for Mid Term 1 | Chapter 4 |
| 5th week | Time Value of Money | Chapter 5 |
| 6th week | Interest Rates & Bond Valuation  | Chapter 6 |
| 7th week | Stock Valuation | Chapter 7 |
| 8th week | Review Class for Mid Term 2  |  |
| 9th week | Risk & Return | Chapter 8 |
| 10th week | The Cost of Capital | Chapter 9 |
| 11th week | Capital Budgeting Techniques | Chapter 10 |
| 12th week | Presentation &Review Class for Final Exam |  |

Note: The instructor reserves the right to make changes to the syllabus if necessary.